

# ACCESS TO EXAMINATIONS AMIDST DISASTERS

Guidelines For Conduct Of Examinations In Emergencies

G.C.E. (ORDINARY LEVEL) EXAMINATIONS
MARCH 2021

National Examination Emergencies Operation Unit
NEEOps

Department of Examinations, Sri Lanka National Evaluation and Testing Services

Disaster Management Centre

#### **Preface**

very child has the right to education and other fundamental rights are dependent upon the realization of the right to education. Keeping this in mind, successive governments of Sri Lanka have continuously prioritized the education of children. The General Certificate of Examinations Ordinary Level (G.C.E. O/L) is a notable hurdle which requires to be crossed in order to progress to Advanced Level classes. It is a significant landmark in the life of a student, whereby he/she embarks on the preliminary step which contributes towards deciding a potential career path. Equally significant are the travails of the teachers and parents of the children. A decade of their schooling education is tested within a few days through this



examination. Whilst the Department of Examinations (DoE) with the Provincial Education Directors, provide all administrative support and comfort to conduct of the examination, it is crucial that an environment free of hazards and disasters, especially given the prevailing pandemic situation, is created for children to be safe and concentrate in doing their best at the examination.

622,352 candidates have registered for the G.C.E. O/L Examinations which is to be conducted at 4,513 examination centres. As such, the safety and security of the students is of utmost importance. The frequent hazards and disasters experienced in Sri Lanka should not be detrimental to the conduct of the examination nor the future of the examination candidates. As a proactive measure, the Department of Examinations requested the expertise of the Disaster Management Centre in supporting the endeavor of creating an environment, free of interruptions for the conduct of examinations.

I take pleasure in expressing my sincere gratitude to the Disaster Management Centre and partner organizations for rendering their support in providing safety and security for the children, other candidates and the officials.



B. Sanath PujithaCommissioner General of Examinations,Department of Examinations

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#### **Foreword**

he conduct of national examinations have been routine annual events. However, the new developments of the COVID-19 outbreak resulted in the General Certificate of Examinations Ordinary Level (G.C.E. O/L) being conducted later than usual. Along with the pandemic, the presence of extreme weather patterns cannot be ignored, and rigorous disaster preparedness and coordinated swift responses will be essential moving forward. The 2020 O/L examinations will witness over one million school children, private candidates and officials engaged in the process, utilizing over 5,000 permanent structures as examination and coordinating centres. This requires detailed planning and assessment.

The Disaster Management Centre (DMC) in liaison with the Department of Examinations is committed to ensure the uninterrupted conduct of examinations providing safety and security from hazards and disasters. The pandemic further



exacerbates the situation. Examination centre safety and crisis response has been planned in partnership with governmental organizations and other stakeholders. The re-commissioning of the National Examination Emergencies Operations Unit (NEEOps) at the national level and the District Examination Emergencies Coordination Office (DEECO) at the district level for the period of examinations will enable the implementation of operational plan for examination emergencies.

These guidelines will further enhance resilience of service providers contributing to the conduct of examinations. A coordinated preparedness and response mechanism will ensure the uninterrupted conduct of examinations which will allow extracting the full potential of candidates. I thank all the partner organizations involved in the preparation of this guideline. I am confident that the assigned entities will implement their respective operational plans in responding to any eventualities. DMC is committed in coordinating and facilitating the operational plans for the successful conduct of examinations.



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**Director General** 

Disaster Management Centre

#### **ACCESS TO EXAMINATIONS AMIDST DISASTERS**

#### **GUIDELINES FOR CONDUCT OF EXAMINATIONS IN EMERGENCIES**

#### 1. Introduction

The Department of Examinations (DoE) will conduct the G.C.E. Ordinary Level (O/L) Examination for the year 2020, from 1<sup>st</sup> to 10<sup>th</sup> March in 2021. A total of 622,352 Grade 11 students will sit for the examination across 4,513 examination centres managed by 542 examination coordinating centres. For the period of the exams, 38 educational divisions have been established while over 40,600 officials and invigilators will ensure the conduct of examinations.

Paper correction for the G.C.E. O/L examination will be held in two stages. The first stage is scheduled from 27<sup>th</sup> March to 5<sup>th</sup> April 2021 in 110 centres while the second stage will take place from 26<sup>th</sup> April to 5<sup>th</sup> May 2021 in 30 centres. More than 35,000 officials will be involved in paper correction duties in 140 centres totally.

Examination	School	Private	Total	Coordinating	Examination
	Candidates	Candidates	Candidates	Centres	Centres
G.C.E. O/L Examination	423,746	198,606	622,352	542	4,513

The G.C.E. O/L examinations scheduled to be held in 2020 were periodically postponed due to the severity of the COVID-19 outbreak. Therefore, it is pertinent that health guidelines and COVID-19 protocols are strictly adhered to during the conduct of the examination. The inter-monsoon period of March and April prior to the Southwest monsoon (May to September) could have heavy rains coinciding with the examination dates. Flooding, landslides and high wind are potential risks which can deny access, delay travel of candidates and disrupt facilities at examination centres. Further precautions against air hazard, lightening, fire, explosions, animal attacks and road accidents are risks to be addressed. This will be amidst the threat of COVID-19.

Assessing possible risks to candidates sitting for the examination and officials, Disaster Management Centre (DMC) recognized the need for a cohesive risk reduction plan to overcome potential examination emergencies.

#### 2. Conduct of Examination

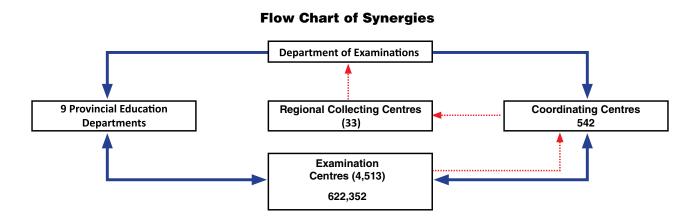
The Commissioner General of Examinations (CGoE) will execute the G.C.E. O/L examinations in liaison with the Provincial Education Director (PED). Accordingly, 38 Educational Divisions have been established in the nine (9) provinces for the purpose of conducting the examinations.

No.	Province	Educational Divisions
01	Western	Colombo, Sri Jayawardhanapura, Piliyandala, Homagama, Gampaha, Kelaniya, Negombo, Minuwangoda, Horana, Matugama and Kalutara
02	Southern	Galle, Matara and Tangalle
03	Sabaragamuwa	Ratnapura and Kegalle
04	North Western	Kurunegala, Nikaweratiya, Kuliyapitiya, Chilaw and Puttlam
05	North Central	Anuradhapura and Polonnaruwa
06	Central	Matale, Kandy and Nuwara Eliya
07	Uva	Badulla and Monaragala
08	Eastern	Ampara, Kalmunai, Batticaloa and Trincomalee
09	Northern	Vavuniya, Mannar, Mullaitivu, Kilinochchi, Jaffna I and Jaffna II

The 542 Examination Coordinating Centres (ECC) will be directed by the above 38 educational divisions for the conduct of the GCE O/L examinations.

• G.C.E. O/L Examination – will be held from Monday 1st March to Wednesday 10th March 2021 and there will be 622,352 candidates sitting for the examination in 4,513 examination centres. These examination centres will be managed by 542 coordinating centres and will be provided with the question papers during the morning hours of each examination day. Further, 33 Regional Collecting Centres (RCC) have been established for the collection of answer scripts which will be handed over by the respective ECCs at the end of each day. Safe and timely travel without any interruptions will be vital for the officials in transporting the question papers and answer scripts.

The examinations will be directed by DoE and the implementation will be via the Provincial Educational Offices. Provincial Education Directors of the nine (9) provinces will have 99 Zonal Education Directors ensuring the operations of the 4,513 examination centres.



In preparation and execution of any emergencies during the period of examination, a coordinated effort will be essential. As such, the Disaster Management Centre (DMC) in liaison with Department of Examinations (DoE) has formulated this preparedness and response guidelines as a disaster risk reduction mechanism involving key stakeholders. The examination emergencies will be steered by the Emergency Operations Centre (EOC) of the DMC.

#### 3. National Examination Emergencies Operations Unit (NEEOps)

NEEOps will be operational from 27<sup>th</sup> February to 12<sup>th</sup> March 2021 at the Emergency Operations Centre (EOC) of the Disaster Management Centre (DMC). Commissioner General of Examinations (CGoE) and Director General of the Disaster Management Centre (DG-DMC) will co-chair NEEOps. The operational command unit will be headed by the Director of EOC - DMC and a representative of CGoE.

Under the directive of the respective Government Agents/District Secretary, the twenty-five (25) Assistant Directors of the District Disaster Management Coordinating Unit (AD-DDMCU) will function as District coordinators of the District Examination Emergencies Coordinating Office (DEECO). They will link with the thirty-eight (38) educational divisional representatives. The ninety nine (99) Zonal Education Directors will link with DEECO and these offices will be directly linked with NEEOps in Colombo.

#### 3.1 Responsibilities

 Coordinate and facilitate planning of examination emergencies; early warning mechanisms and communications among essential service organizations in disasters during the period of examinations.

- Support District Secretariats, Provincial Educational Offices, Local Government and other stakeholders in emergencies.
- Ensure operational functions of DEECO.
- Implement individual and collective organizational contingency plans in achieving examination emergency objectives.
- Identify needs and mobilize resources as required.
- Achieve objectives of examination emergencies.

#### 4. Objective

The main objective is to ensure that there are no interruptions to the planned conduct of G.C.E. O/L Examinations due to hazards and disasters, and provide safe access and security to school children/candidates sitting for the examinations including officials.

#### 4.1 Specific Objectives

- Ensure timely accessibility of 622,352 candidates as per the examination timetable to the designated 4,513 examination centres without any impediments caused by hazards/disasters.
- Provide unimpeded access to officials of the Examination Department and uninterrupted services to 38 Examination Divisional Offices, 542 Examination Coordinating Centres and 4,513 Examination Centres.
- Prepare, coordinate and execute emergency plans among all essential service organisations in emergencies to achieve the mandate of the Examination Department of Sri Lanka.

#### 5. Potential Scenarios

#### 5.1 COVID-19

Health Guidelines issued by the Ministry of Health to be strictly adhered by students, officials and supporting staff for early detection of infected persons.

#### **5.2 Adverse Weather Conditions**

Month of March and April, being the first inter-monsoon season could have unexpected intense rainfall. Selection and establishing of examination centres should be safe from potential flood and landslide zones demarcated by the National Building Research Organization (NBRO), Irrigation Department (ID) and DMC. Lightening is also a potential threat.

#### 5.3 COVID-19 Detection

The detection of COVID-19 patient/s or the tracing of such person/s having visited the examination/ coordinating centres can cause immediate disruption to the conduct of examinations. Each centre should have contingency plans to isolate and continue functions in pre-identified alternative locations.

#### 5.4 Animal Attacks

Animal encounters remain a considerable cause of harm to humans in certain areas. Stings from bees, wasps and hornets can be lethal. Access to routes will need to be secured of animal encounters and bee/wasps nests. Further, areas identified with Human-Elephant Conflict (HEC) need considerable attention in planning and contingencies. Access to such examination/coordinating centres by candidates and officials with alternative routes required to be identified.

#### In the Event of Any Emergency

#### **HOT LINE –1911**

#### Department of Examinations (DoE)

The DoE has established a 24 hour Examination Emergency Coordinating Office for the period 28th February to 11th March 2021 with direct access through the hotline – 1911. In the event of any interruption due to hazards/disasters in order to continue with the examinations, the DoE will direct the 38 Educational Divisional heads to allow affected candidates to overcome disruption through a special directive to continue the examination from the nearest centre.

List of contact numbers of Educational Divisional Heads is attached.

#### 6. Operational Guidelines for Examination Emergencies in Situations of Disasters

Safety and security of school and private candidates eligible to sit for G.C.E. O/L and officials engaged in conducting the examinations will be of paramount importance in the event of potential disasters due to natural hazards. As noted, 622,352 candidates, majority being school children will commute for over ten (10) days between 1<sup>st</sup> March to 10<sup>th</sup> March 2021. In addition, over 40,600 officials will be involved. Provision of public and private transport and mobility contingencies in the event of disaster will require detailed planning. The climate patterns and past extreme weather conditions indicate possibilities of heavy rains leading to flooding, landslides and earth slips. High winds, storm surge, coastal erosion, lightning, severe thunder storms and industrial hazards are possibilities. Furthermore, tsunami, fire and explosions too are potential threats. COVID-19 protocols require social distancing, personal protective equipment and travel regulations.

Road accidents and animal attacks (i.e. human elephant conflict) are on the increase, which are severe safety concerns of school children and officials.

Preparation in providing early warning, reducing risks and responding speedily in the event of a calamity would be a collective action by agencies involved in examination emergencies. The guidelines will support such agencies to be proactive, prepare, coordinate and implement plans to achieve the specified objectives.

#### 6.1 Department of Examinations, Sri Lanka (DoE)

Commissioner General of Examinations (CGoE) of the DoE will be Co-chair of NEEOps. He will share his operational plans with the other Co-Chair of DMC. Administrative activities will be managed by the CGoE. Operational aspects related to disaster management will be coordinated by DMC. CGoE will;

- a Assign DoE representative as Operational Co-Chair of NEEOps.
- b Share deployment of officials/candidates and assets related to the examination with NEEOps to facilitate emergency response planning.
- c Appoint DoE provincial and district representatives in respect of each district to coordinate with District Secretary and DMC in emergencies. The 38 divisional examination heads to be connected with DEECO.
- d Ensure examination officials are briefed of contingency plans provided by NEEOps.
- e Provide detailed briefing to invigilators and officials in examination centres about the immediate action drill in the event of a disaster during the examinations process.
- f Direct Emergency Response Calls received by **DoE Hotline 1911** to NEEOps.
- g Make available contact list of essential focal points and link them with NEEOps and DEECO.

#### **6.2 Disaster Management Centre (DMC)**

DMC will be responsible for the planning and execution of examination emergencies in liaison with DoE. It will function as Co-Chair of NEEOps. A coordination mechanism will be established to ensure essential and support organizations are prepared to implement contingency plans at national, provincial and district/divisional levels in the event of a disaster.

- a. Assign DMC representative as Operational Co-Chair of NEEOps. Director EOC to be assigned. EOC to be the central operations room for NEEOps.
- District offices of the DMC to be the District Examination Emergencies Coordinating Offices (DEECO) with Assistant Directors of DDMCU being the district based operational officers linked to NEEOps.
- c. Implement National Examination Emergency Plan in liaison with other ministries, departments and organizations via NEEOps.
- d. Create safe access routes to and from, the examination and coordinating centres for candidates and officials in the event of emergencies.
- e. Transport providers both state and private to be made aware of the needs and contingencies, inclusive of COVID-19 travel protocols.
- f. Provide early warning of impending disasters timely and efficiently.
- g. National Council for Disaster Management to be appraised of action plans in the event of a national examination emergency.

#### **6.3 Ministry of Health**

Emergency health response plans in support of examination emergencies to be prepared and resources allocated based on the potential threat. National and sub-national key focal persons will be linked with DMC and NEEOps to confirm readiness and activate contingency plans if required. The Disaster Preparedness and Response Division (DPRD) of the Ministry of Health will be the focal unit linking health and medical needs in examination emergencies with NEEOps and DEECO.

Special attention will be required for adherence of COVID-19 protocols during the period of the examinations at examination and coordinating centres.

- a. A fulltime coordinating representative will be at NEEOps for the period stated.
- b. National emergency health response action plan will be shared with NEEOps.
- c. 'Guidelines for Conducting National Examinations during COVID-19 Period' is to be shared with all responsible officials for strict adherence.
- d. Standard Operating Procedures (SOPs) to be formulated and shared with relevant authorities in the event of the detection of a virus infected person. The health emergency protocol to be activated.
- e. List of contact details of national, provincial and district health coordinators to be submitted.
- f. Deployment of ambulances and required vehicles to be ensured.
- g. Availability of sufficient health staff and medicinal stocks in hospitals to deal with emergencies in vulnerable districts to be confirmed.

#### 6.4 Ministry of Education (MoE)

Ministry will be overall responsible for providing guidelines and directives to the examination candidates via the Department of Examinations. Adherence to COVID-19 protocols by all examination centres is mandatory with the provision of adequate health and hygiene supplies. The schools selected

as examination and coordinating centres to be least vulnerable to effects of hazards. Potential areas and centres vulnerable to extreme weather or hazardous conditions are to be brought to the notice by relevant schools Principals to NEEOps and DEECO to mitigate such effects via prior planning.

#### 7. Guidelines for Implementing Ministries, Departments and Institutions

Response to examination emergencies will be carried out by relevant ministries, departments and institutions based on the nature of the hazard.

#### 7.1 Ministry of Defence (MoD)

MoD will be appraised by the DoE through the Ministry of Education with regard to troop deployment in support of National Examination Emergencies caused by natural disasters. MoD will provide assistance to any such emergency response through the Office of the Chief of Defence Staff (OCDS). NEEOps will link with OCDS for tri-force deployment plans in examination emergencies.

#### 7.1.1 Office of the Chief of Defence Staff (OCDS) and Tri Forces

Assigned under the Ministry of Defence, the OCDS ensures Civil-military Cooperation in humanitarian emergencies. Military assets, its experience, rapid employment and speedy access are immense advantage they possess in saving lives. Plans of OCDS, in preparing and responding to emergencies will support the conduct of examinations in the event of extreme weather conditions or any other interruptions. NEEOps will liaise with OCDS in connecting DoE, DMC, national and provincial/district-based stakeholders. OCDS is requested to;

- a. Assign OCDS representative to liaise directly with NEEOps.
- Request from Commander of the Army, Navy and Air force to provide operational assistance to NEEOps through respective Directors of Operation to execute examination emergency responses.
- c. Attach tri-forces (Army, Navy, Air Force) senior representatives to NEEOps to assess, coordinate and authorize resources for emergency response relevant to respective service organizations.
- d. Nominate tri-forces representatives for 25 District Examination Emergencies Coordinating Offices.
- e. Provide examination emergency response plan/guidelines in respect of resource mobilization for examination emergencies.
- f. Link OCDS Operations room with NEEOps and DEECO.
- g. Disseminate weather forecast, early warning, potential mobilization and other related information sent by NEEOps with relevant tri-service organizations.
- h. Collate and share contact details of key military coordinators at national and district levels assigned for examination emergencies.

#### 7.2 Ministry of Public Security (MoPS)

The ministry will assign Police and Civil Security Department in support of public security and respond to hazards and disasters in liaison with NEEOps. Resources to be allotted and deployed in such an event.

#### 7.2.1 Sri Lanka Police and Special Task Force (STF)

Assigned under the Ministry of Public Security, Sri Lanka Police with the support of STF require deploying on the directive of Inspector General of Police. In emergencies, Police is to link with the NEEOps and DEECO to manage any interruptions to the examinations. Police HQ is requested to;

- a. Provide communication and deployment plans in examination emergencies.
- b. Assign focal officer/team for NEEOps.
- c. Link local police stations for information sharing with NEEOps at the national level and DEECO at the provincial/district levels.
- d. Disseminate alerts and warnings sent out by NEEOps to reach candidates and examination officials.
- e. Harness community support and assistance as first responders in response to a disaster.
- f. Share list of Police representatives to be linked with NEEOps and DEECO.

#### 7.2.2 Civil Security Department (CSD)

Assigned under the Ministry of Public Security, CSD is to provide its possible deployment in areas of vulnerability to support examination emergencies. CSD is requested to;

- a. Assign representatives to link with NEEOps.
- b. Provide capacity and strength in support of examination emergencies for NEEOps. Specific tasks will be assigned accordingly.
- c. Support dissemination of alerts and warning messages to candidates and examination officials in the event of such emergencies.
- d. Assist DoE and NEEOps in support to overcome any impediments to examinations on ground.
- e. Link directly with DEECO for emergency assistance in respective districts.

#### 7.3 National Examination Emergencies Operations Unit (NEEOps)

NEEOps will be the operational arm to coordinate and implement examination emergencies. EOC, with the support of DMC will be the lead in planning and operationalizing examination emergency procedures in liaison with DoE representatives. It will take all necessary steps to counter any disaster or impending disaster in accordance with existing plans.

DMC appointed Operational Co-chair for NEEOps will be the Director of Emergency Operations Centre (EOC – DMC). Office and command centre of NEEOps will be the EOC at DMC. District Examination Emergencies Coordinating Offices (DEECO) will be in the respective 25 District Secretariats under the auspices of the District Secretary. NEEOps will;

- a. Direct and authorize Examination Emergency Action Plans of key disaster response stakeholders and support organizations for implementation in the event of any emergencies interrupting examinations.
- b. Ensure identified organizations are operational to implement emergency plans at any given time during the period 27<sup>th</sup> February to 12<sup>th</sup> March 2021.
- c. Share district/divisional hazard maps for extensive circulation among officials and district administrators involved in the conduct of examinations. Take measures to identify and reduce risks, thereby facilitating access routes to examination centres.
- d. Carry out joint assessments on accessibility and alternate routes to examination centres at district/divisions through DEECO.
- e. Ensure critical service providers have special contingency plans in responding to power outages, transport exigencies, telecommunication failure etc.
- f. Create public awareness of examination emergency readiness.

- g. Support District Secretaries in the implementation of district disaster response plans.
- Support coordination of emergency relief through National Disaster Relief Services Centre (NDRSC) and link with other stakeholders including private sector for a coordinated emergency response.
- i. Provide early warning on hazards and impending disasters, timely, in liaison with technical agencies. Ensure speedy and efficient communication mechanism for warnings and instructions to reach examination candidates and officials.
- j. Identify and enhance facilities of alternate safe centres for immediate relocation of vulnerable examination centres for the continuity of examinations in the event of interruptions.
- k. Provide operational, administrative and logistical support for DEECO.
- Update respective Ministries, District Secretaries, OCDS, DoE of operational activities regularly.
   Maintain close liaisons with District Secretaries in sharing information and providing assistance in emergencies.
- m. Essential composition of NEEOps will be representatives of DMC/EOC, CGoE, Provincial/Zonal Education representatives, health representatives, Tri-forces, Police, assigned governmental and technical organizations.
- n. Request for senior representatives of essential service organizations in emergencies to facilitate coordination and implementation of tasks assigned to respective organization. Their presence is required 24/7 from 27<sup>th</sup> February to 12<sup>th</sup> March 2021.
- o. Establish public, private and media partnership for dissemination of weather forecasts, warnings and safety instructions.
- p. Deploy pre-identified resources as per contingency plans to maximize efficiency in providing safety and security to candidates and officials of the examination department.
- q. Provide timely situational reports/updates to Co-Chairs and relevant authorities.

#### 7.4 District Examination Emergencies Coordinating Office (DEECO)

Twenty five (25) district officers will be in operation at the District Secretariats. DEECO will be headed by the respective District Secretaries in liaison with heads of the established Educational Divisions. Essential composition of DEECO will be the District Secretary ; DoE representative and DMC representatives as district operational co-chairs; representatives of tri-forces, health officials, police and those determined by the District Secretary. DEECO will;

- a. Operationalize DEECO, linking with Divisional Secretariats, Provincial Educational Directors, Local Government Authorities, Tri-forces, Police and other organisations/stakeholders involved in examination emergency readiness and response.
- b. Maintain direct liaisons with NEEOps and provide frequent situational updates. Establish information sharing mechanisms both from national to sub-national levels.
- c. Formulate essential composition of DEECO incorporating district co-chairs, tri-forces representatives, Police and other partner organizations.
- d. Coordinate and implement district emergency response plans in the event of an examination emergency.
- e. Coordinate with district based essential service organizations for clearance of access routes, responding to power/communication outages and transport exigencies.
- f. Seek for alternate examination centres as safe sites in the event of relocation procedures.

#### 7.5 Department of Meteorology

Accurate, timely and impact-oriented weather forecast will support preparedness and rapid response through early warning. Due to the commencement of the inter-monsoonal season, adverse weather conditions have been predicted island-wide. A detailed weather prediction chart for the period of examination is annexed. Met department will;

a. Issue regular weather forecasts and disseminate timely to NEEOps. Periodicity of issuing situation reports from 27<sup>th</sup> February to 12<sup>th</sup> March 2021 to be agreed with NEEOps. Proposed forecast report periods are given below;

Date	27 <sup>th</sup> & 28 <sup>th</sup> February 2021	1 <sup>st</sup> to 12 <sup>th</sup> March 2021
*Frequency of Reports	12 hourly	3 hourly

<sup>\*</sup>In the event of potential threats – hourly reports or even frequent as required.

- b. Designate a senior officer to liaise with NEEOps.
- c. Provide examination emergency action plan with list of contacts.
- d. Formulate speedy and simple dissemination of early warning format, inclusive of local language for onward transmission to public/media without edit to save time and reduce risks.
- e. Connect with mass media to disseminate special weather forecasts / advisories.

#### 7.6 Irrigation Department

Threat of extensive rain could swell rivers, overspill reservoirs and force open sluice gates causing floods in low-lying areas. The department should provide adequate early warnings related to reservoir spill levels, opening of sluice gates and river rise.

Early warning and potential threats in areas of high vulnerability needs to be identified in relation to examination and examination coordinating centres. The Irrigation Department will;

a. Provide situational reports to NEEOps on water levels and alerts related to rivers, reservoirs and other water bodies detrimental to overflow or cause a disaster. Frequency of submission of reports to are given below;

Date	27 <sup>th</sup> & 28 <sup>th</sup> February 2021	1 <sup>st</sup> to 12 <sup>th</sup> March 2021
*Frequency of Reports	6 hourly	3 hourly

<sup>\*</sup>In the event of potential threats – hourly reports or even frequent as required.

- b. Provide potential threats and vulnerable areas to NEEOps to facilitate deployment plans. Access roads and safe locations will be vital.
- c. Make available examination emergency action plan based mostly on early warning and dissemination to NEEOps.
- d. Agree on communication mechanism and simplified warning message for direct dissemination to public through NEEOps.
- e. Provide list of key contact persons at national and sub-national levels to NEEOps.
- f. Ensure 24 hours operational, situation monitoring office from 27<sup>th</sup> February to 12<sup>th</sup> March 2021.
- g. Assign representative to connect with NEEOps during the same period.
- h. Disseminate information of potential threat to public via media and other sources.

#### 7.7 Disaster Preparedness and Response Division (DPRD)

Emergency health response plan in support of Examination Emergencies to be prepared and resources allocated based on the potential threat. National, provincial and regional key focal persons will be linked with NEEOps/DEECO to confirm readiness and active contingency plans if required. COVID-19 health protocols to be ensured and all relevant authorities briefed. Dengue and epidemics are on the rise and therefore necessary preventive measures at exam centres and surrounding areas prior to examination period required.

DPRD will be the focal unit linking health and medical needs in examination emergencies with NEEOps.

- a. A fulltime coordinating representative will be at NEEOps for the period stated.
- b. National emergency health response action plan will be shared with NEEOps.
- c. Health guidelines for conducting of examinations amidst the COVID-19 outbreak to be shared with educational and relevant authorities for strict implementation.
- d. To ensure preventive measures in terms of epidemics and other potential threats are looked into. E.g. Dengue.
- e. List of contact details of national, provincial and district health coordinators will be submitted.
- f. Deployment of ambulances and required vehicles will be ensured.
- g. Availability of sufficient health staff and medicinal stocks in hospitals to deal with emergencies in vulnerable districts will be confirmed.

The Epidemiology Unit will require to provide all relevant awareness, coordination and directives with regards to COVID-19 health protocols in liaison with its provincial health counterparts.

National Dengue Control Unit (NDCU) will be a focal point in paying special attention to epidemics such as Dengue that is currently on the rise. NDCU to ensure that preventive measures with regard to Dengue is taken at exam centres and surrounding areas prior to the examination period. National, provincial and regional key focal persons will be linked with NEEOps/DEECO to confirm readiness and active contingency plans if required.

#### 7.8 National Building and Research Organization (NBRO)

Monitoring of potential landslides and consequences of aftermath which will hinder the conduct of national examinations would be NBRO's examination emergency contingency. Prior warnings will enable safety of examination candidates and those engaged in examination duties in 5,055 examination and coordinating centres.

- a. Identify and zone potential areas vulnerable to landslides or access amongst the established examination/coordinating centres.
- b. Demarcate safe access routes in support of candidates/officials proceeding to and from examination/coordinating centres in landslide vulnerable areas. Provide alternate safe routes in the event of an emergency.
- c. Provide emergency response plan in the event of a disaster.
- d. Designate a senior officer to liaise with NEEOps. Provide contact list of key personnel at national and subnational levels.
- e. Provide updated situational reports to NEEOps frequently.
- f. Provide timely warnings timely to NEEOps.

#### 7.9 Telecommunications Regulatory Commission (TRC)

TRC will ensure both government and private telecommunication service providers are tasked to provide uninterrupted communication during the period of 27<sup>th</sup> February to 12<sup>th</sup> March 2021. Additional emphasis on supporting examination emergency response through contingencies for back-up and communication revival to be made. Sufficient manpower to support such exigencies to be planned. TRC to connect with NEEOps and assign focal point.

#### 7.10 Road Development Authority (RDA)

Road access to implement response plan in the event of disasters will be vital. Access in support of candidates sitting for examinations and officials of examination department will require roads and pathways to be cleared of obstacles following a hazard/disaster.

- a. Routes which are likely to be affected need to be identified and contingencies drawn to clear road/ pathways. Share such action plans with NEEOps.
- b. Assign a representative to coordinate with NEEOps and share contact list of key persons involved in examination emergencies.
- c. Provide list of machinery and human resources available for deployment in vulnerable areas.

#### 7.11 Electricity Supply - CEB and LECO

Ceylon Electricity Board (CEB) and Lanka Electricity Company Private Limited (LECO) are the suppliers of electricity island wide. Both agencies require having contingencies in providing continuous electricity supply during the period of examinations. Backup electricity in the event of hazard/disasters to be planned and pre-positioned with breakdown teams deployed in and around the areas of examination centres to deal with any interruptions. National and district representatives of the two entities to link with NEEOps and DEECO.

#### 7.12 Fire Brigade - Local Government Municipalities

Readiness of fire brigades under the municipalities require to be directed in submitting contingency plans to respond to examination emergencies. Resource availability, fire-hydrant serviceability and reach of fire brigades to be submitted to NEEOps. Assign a coordinator to liaise with NEEOps, who is capable of coordinating all fire brigades. Complementing and supporting adjacent municipality fire brigades in the event of emergencies is suggested. Prior approval to be obtained to affect such mutual support.

#### 7.13 1990 Ambulance Service- Suwaseriya

Suwaseriya operations room to connect directly with NEEOps with an assigned officer. Deployment of ambulances and its services to be mapped. Suwaseriya to brief its ambulance teams stationed in districts of the potential support required for examination emergencies. NEEOps will coordinate with CEO Suwaseriya and maximize services in the event of casualty transport and medical services.

#### 8. Communications

NEEOps will be the command centre linked directly to DEECO in twenty five (25) districts. NEEOps will communicate with Co-chairs of the DMC and DoE for execution of examination emergency plans. Whilst NEEOps and DEECOs will coordinate and facilitate the examination emergency process, individual essential service organizations mentioned above will have its internal and external communication plans.

#### 9. Administration and Logistics

NEEOps will be housed at the DMC while DEECOs will be hosted by the respective District Secretariats of the twenty five (25) districts. Essential service organizations in emergencies are requested to internalise

administrative and logistic support. Organizations may discuss further needs and requirements with DMC for resource allocation as required. DoE will liaise with Provincial Education Directors in providing logistic support to staff and candidates.

#### 10. Inclusivity of Children with Special Needs

The Co-chairs of NEEOps will ensure that all stakeholders involved in these guidelines ensure safe and inclusive environments for candidates with special needs. Early warnings, evacuation orders and response plans to include, adhere and cater to the special needs in liaison with DEECO and NEEOps.

#### 11. Conclusion

Preparing and responding to examination emergencies require collective effort. An estimated 622,352 candidates (mostly school children) and examination officials will commute for nearly two weeks in the month of March 2021. The collection of question papers in the mornings and the submission of answer scripts in the evenings to and from 4,513 centres will require timely planning and execution. Any interruptions due to hazards/disasters can cause many a delay and deprive children of sitting for their examinations. Safe passage for candidates to travel to and from their homes to the examination centres will be the collective responsibility of all agencies. A coordinated and cohesive effort by agencies in support of the Department of Examinations to conduct G.C.E. O/L examination amidst emergencies is a positive initiative in providing the right to education.

#### February 2021

Annexures: Annex A to Annex N

FP - Focal Point

13

### **National Examination Emergencies Operation Unit (NEEOps) Contact Details**

#### Mr. B Sanath Pujitha

Commissioner General of Examinations, Sri Lanka /

Co-Co- Chairman of NEEOps

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Director, Emergency Operations /

Co- Chairman of NEEOps

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#### Mr. K.M.H Bandara

Commissioner of Examinations, (School Examinations Organization & Results/ Confidential)

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Director - Preparedness and Planning,

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#### Cap. Nilantha Hewavitharane WWV,RSP, MPA (PIM-USJ)

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Deputy Director- Early Warning (C.D.),
Focal point and NEEOps Media
Spokesperson, Disaster Management Center
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#### **NEEOps Emergency Numbers**

- 0702117117
- 0113668032
- 0113668028
- 0113668029
- 0113668030

# NEEOps Hotline - 117 Examination Emergency Hotline - 1911

#### **Department of Examinations - Key Contact Details**

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#### Liaison

#### **Zonal Directors of Education of Respective Education Regions**

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#### **Guidelines for Conducting National Examinations during COVID-19 Period**

This guide is in addition to the "Instructions for the selected public activities / work settings for the prevention and control of COVID-19 / Conducting examinations" issued in May 2020.

This guide specially refers to the General Certificate of Education Ordinary Level (G.C.E O/L) Examination conducted by the Department of Examinations of the Ministry of Education.

Also refer: General guidance for the public on COVID-19 prevention

#### **Specific Message / Instructions**

#### For the Management / Organizer of the Examination

- 1. Appoint a responsible officer for each examination centre to ensure that the necessary arrangements are in place and the instructions are followed.
- 2. All staff members involved in examination duties should be given an orientation / instructions to be followed on COVID-19 prevention, the relevant personal protection and precautions to be taken; washing hands properly with soap and water; maintaining physical distancing; correct way of wearing masks and respiratory etiquette (cover mouth and nose with elbow when sneezing / coughing).
- 3. All staff members involved in examination duties and candidates should submit a declaration form emphasizing that they are neither from a home quarantined household nor from a lockdown area, with details about name, address and health status.
- 4. Maintain a database of all the candidates with their name, contact number, address, NIC number, exam centre and the list of subjects with the medium that each candidate has applied for.
- 5. Inform all candidates of the COVID-19 prevention measures that are in place prior to the examination and it should be communicated again at the examination centre through notices / signage.
  - (a) All candidates must be given a hotline number for any COVID-19 related queries and to call and inform of any fever / respiratory symptoms beforehand, to allow the necessary arrangements to be made.
  - (b) If a candidate is found positive for COVID-19 they should be admitted to a designated hospital / treatment centre. The hospital Director / Medical Superintendent / Medical Officer In-Charge should make necessary arrangements to prepare a separate place to conduct the examination. The Education officials should co-ordinate and support in conducting the exam at the hospital / treatment centre.
  - (c) If a candidate is having symptoms suspicious of COVID-19 and hospitalized, the hospital Director / Medical Superintendent / Medical Officer In-Charge should make necessary arrangements to prepare a separate place within the hospital to conduct the examination.
  - (d) If a candidate is quarantined or in a lockdown area at the time of examination, a separate examination centre should be arranged to conduct the examination. However, if only a very few candidates are there in the lockdown area, the exam could be arranged at the nearest exam centre, in a separate building. The admission card of the candidate should be accepted as a gatepass for the candidate to leave the lock down area, only to attend the exam.
  - (e) If after arrival at the examination centre a candidate complains of COVID-19 related symptoms, a quarantine room should be allocated within each centre for the candidate to continue the

examination on that particular day. All precautions should be made to separate the student with signs and symptoms, from the others in the hall. All arrangements should be made to ensure that the student completes the examination.

- (f) Education officials should co-ordinate with other government officers for arranging transport facilities to students in lockdown areas and those who are quarantined.
- (g) Examination officers on duty in hospitals / treatment centres / quarantine centres and lockdown area should be provided with protective equipment.
- (h) When conducting the exam at the hospital setting, if required, health staff should be allowed to work as exam invigilators.
- 7. The process of entering and exiting from the examination centre should be streamlined and adequate service points need to be provided to prevent crowding / bottlenecks in areas for hand washing, registration, bag drop off point, etc.
- 8. Arrange facilities for hand washing (foot operated or sensor operated taps are preferred) with soap and water for all participants at the entrance to the examination hall. If such facilities cannot be provided, ensure availability of alcohol-based hand sanitizer at the entrance. All participants should be advised to clean their hands before entering the examination hall. A teacher / officer should be allocated to ensure that the above process is taking place properly.
- 9. Adopt a system of inquiring about the health of staff and the candidates by asking for fever, respiratory symptoms at the entrance.
- 10. Thermometers may be used to check for fever, but are not essential. If the temperature is to be checked at the entrance, non-contact infra-red devices are preferred, and staff must be trained on their proper use.
- 11. If a staff member involved in examination duties develops fever / respiratory symptoms they should not come to work at the exam centre. They should inform the chief invigilator to arrange another person.
- 12. The exam hall should be disinfected before and after the examination, and between batches if relevant. This includes disinfection of the tables, door handles, stair railings, lift buttons and other commonly touched surfaces.
- 13. When attendance is signed, the students should be asked to use their own pens.
- 14. A face mask should be worn properly by the candidates and they should wear it during the examination as well. Invigilators should wear the mask throughout the process.
- 15. Provide a closed waste bin for discarding used tissue, paper serviettes and used disposable items.
- 16. Keep the examination hall well ventilated whenever possible. Proper natural ventilation in the hall is preferred. Avoid using A/C as much as possible.
- 17. Keep all doors leading to the examination hall open before and after the examination to avoid people touching the door-handles.
- 18. There should be a minimum one meter distance between each examination desk.
- 19. Do not send any stationery / equipment (e.g. log tables / calculators) around from hand to hand.
- 20. Provide disposable cups at the water dispenser or ask candidates to bring their own water bottles.
- 21. At intervals, students should not be allowed to mix with each other, share food and / or drink.

#### 22. For Conducting Practical / Viva Voce / Interview Examinations

- (a) Students should not be sent to high risk areas for practical examinations.
- (b) They should be conducted in such a way as to minimise touching of common surfaces / instruments during the rotation (e.g. Questions can be displayed on a monitor instead of on a printed sheet; use of microscope can be avoided by displaying image of the slide on a screen). All instruments must be disinfected between candidates.
- (c) A mask should be worn by both, candidates and the examiners during viva / voce / practical / interview examinations. If the exam procedure cannot be conducted with masks, it is advised to maintain at least two meters of physical distancing and use a well ventilated room.
- (d) Candidates with fever / respiratory symptoms must be instructed to wear the mask at all times and be directed to the isolated area. This should be away from the other candidates, preferably in another room. It is preferred to postpone the exam date to a convenient one, without making any disadvantage to the candidate.

#### **For Parents / Guardians**

- 1. If your child if having symptoms suggestive of COVID-19 such as fever / cough / sore throat during the exam period, you should obtain advice from your area Medical Officer of Health.
- 2. If your child becomes positive for COVID-19 or quarantined, adhere to the instructions of the area Public Health Inspector (PHI) / Medical Officer of Health (MOH).
- 3. If you are quarantined and having difficulty in arranging transport to the exam centre for your child, you could inform the Divisional Secretary or the school principal for support.

#### **For the Candidates**

- 1. Provide accurate contact details to the school principal / Public Health Inspector / Medical Officer of Health.
- 2. Follow instructions given by the institute / organization regarding COVID-19 prevention.

This includes:

- Respiratory etiquette (cough or sneeze into the inner side of your elbow)
- Regularly wash hands properly with soap and water
- Correctly wearing a mask to cover both the nose and mouth
- Ensure a distance of at least one meter is maintained at all times between yourself and others
- Do not crowd at common areas; at entrance, registration desk, hand washing facilities, canteens
- Do not eat together or share meals. When you are having meals you should have two meter distance between each other.
- Bring your own equipment (e.g. calculators) if allowed and as far as possible.
- Do not linger unnecessarily on the premises before and after the examination
- 3. Inform the invigilator if the candidate develops symptoms during examination such as fever / cough / sore throat. If the candidate develops symptoms prior to exam, this should be informed early to the Medical Officer of Health / Public Health Inspector / School principal, so that suitable arrangements can be made.
- 4. Candidates with fever / respiratory symptoms must be instructed to wear the mask at all times and sit the exam in the isolated room reserved for you.

5. If a student is identified as COVID-19 positive, the student will be transferred to a hospital / treatment centre and he / she will be able to sit for the exam at the hospital. Student could take his / her books to the hospital / treatment centre.

#### **Method of Instruction**

- Instructions are to be issued by institutions / organizations to all candidates.
- Notices / signage should be put up at the examination centre indicating COVID-19 prevention measures to be taken (wear mask; wash hands before and after travelling; maintain physical distance of at least one meter from the others; respiratory etiquette)

Dr Asela Gunawardena

Dr. ASELA GUNAWARDENA

**Director General of Health Services** Ministry of Health

"Suwasiripaya" Director General of Health services 385, Rev. Beddegama Winnstawanse There Manaka, Colombo 10.

#### Special Weather Report for G.C.E. (O/L) Examination from 1st to 10th March 2021

#### **Expected General Weather**

According to the latest data available in the Department of Meteorology, Northeast Monsoon conditions will be expected to continue during the first week of March 2021. Following weather will be expected during first two weeks of March 2021.

First Week	Fair weather in most parts of the Island
Second Week	A few showers in Eastern and Uva provinces.  Evening thundershowers at some places in the Western, Sabaragamuwa, Central and Southern Provinces.

**Note:** Lightning and temporally increase gusty winds up to 70-80kmph can be expected during thundershowers. **Medium Range Weather Forecast** 

According to the latest update on the weekly predictions from the European Centre for Medium Range Weather Forecast (ECMWF) global model, below normal rainfall is likely over Rathnapura, Kalutara, Galle and Matara districts during the first week from 1-7 March 2021 (Figure-1). Above normal rainfall is likely over Eastern, Uva, Western, Sabaragamuwa and Southern provinces during the second week from 08-14 March 2021 (Figure-2).

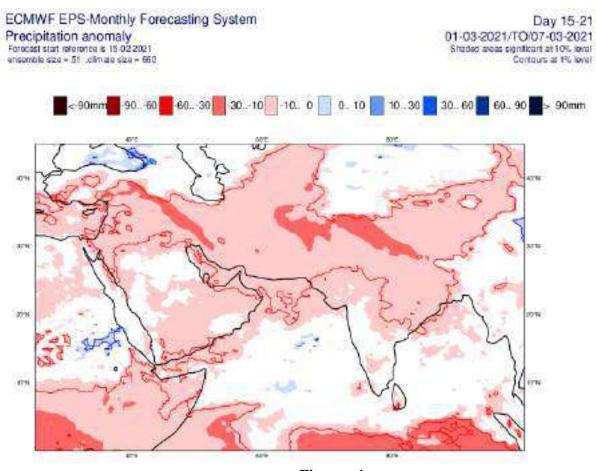


Figure - 1

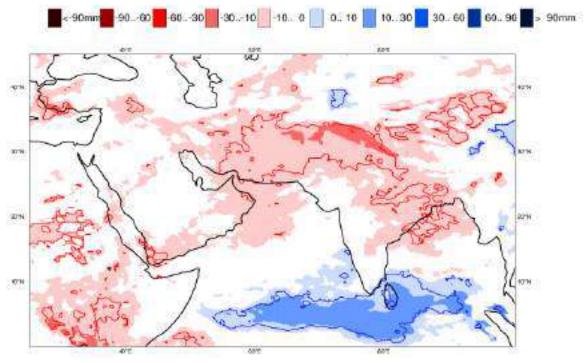


Figure-2

#### Prepared by

National Meteorological Centre Department of Meteorology - Colombo 16/02/2021

#### Flood Situation Forecast from 28th February to 11th March 2021

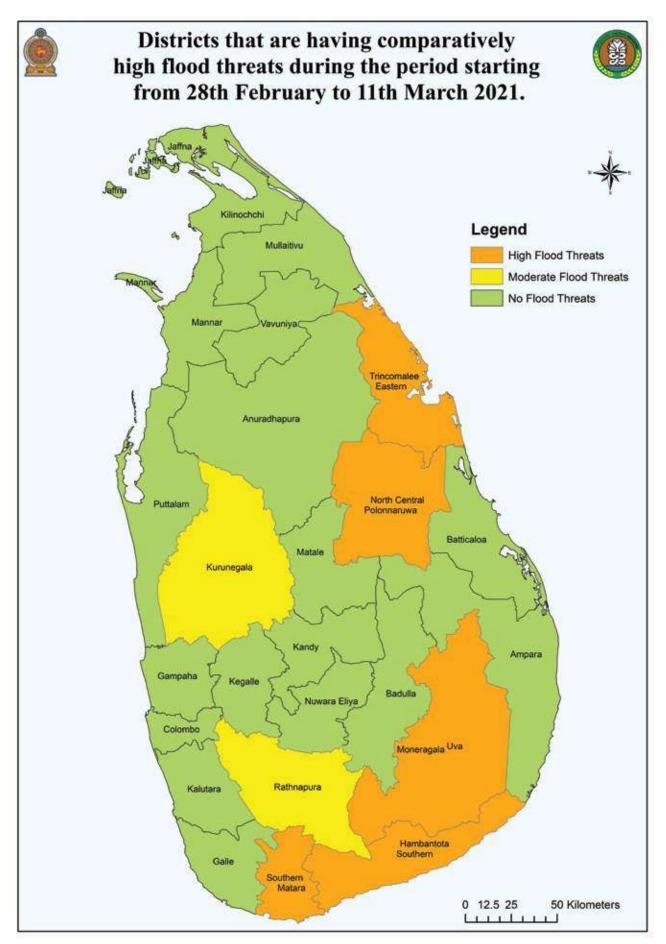
When analyzing past data for the particular time period, it is obvious that number of flood events which occurred were not very high throughout the island when compared with other periods of the year. The Meteorological Department has forecasted a normal rainfall for the period of 28<sup>th</sup> February to 11<sup>th</sup> March 2021. However, the possibility of flood threats cannot be completely omitted as a few major events have occurred during the same period in some areas of the country as per the historical reports.

Considering the current water level situation of rivers and reservoirs and the historical records of events, Hydrology Division of Irrigation Department would like to make following recommendations:

- 1. Hambanthota, Monaragala, Polonnaruwa, Matara and Trincomalee districts would need to be given the highest priority in taking impact mitigation measures for any kind of flood threats when considering river flood threats.
- 2. Kurunegala and Ratnapura districts will have to be given high priority when taking impact mitigation measures due to local and urban floods.
- 3. Flood threats in other areas cannot be ruled out and as such it is better to be alert and ready with prior preparation.
- 4. In addition, as most of the major reservoirs are having high storage, there is a possibility of spilling in a heavy rainfall event. That fact also should be taken in to account for preparatory activities.

#### Prepared by

**Irrigation Department** 



Prepared by Irrigation Department

## General Certificate of Education (Ordinary Level) Examination - 2020 2021 March Time Table - Sinhala

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В	202  මාසිතු රජ අපහරුවාදය	48 සංඛ්‍යා පෙරදියා 41 පැතියා (පෙරදිය) 43 සැතියා (පෙරදිය) 44 සැටුම් (පරිමා 45 සැටුම් (පරිමා 45 සිටුම් (පරිමා	], I ego		66 ඉංගුම් සාතික සොප්පාදය 47 සිංකල සාතික රසාප්පාදය 86 දෙමළ සාතික රසාප්පාදය 66 තරය හා රංග කළාව (පිංකළ) 67 තරය හා රංග කළාව (පැකිදු) 68 කරය හා රංග කළාව (පැකිදු)	1900 - 161
Ð	2021 කරගු 18 සිදුල	89 Control on Siegliandes rationaria 41 questig Pignol 42 gabbell edistroria 43 technicosade rationaria 44 oppor smerib (diserge) 45 oppor smerib (diserge) 45 oppor smerib (oppor) 46 troji 67 troji 68 troji 69 troji 69 troji 70 stoji 71 dand 72 troji 73 troji 74 troj 75 oppor 75 op	I, ft ogs	0840 - 1940 0830 - 1940	41 05 II eago	12/5 - 101

# General Certificate of Education (Ordinary Level) Examination - 2020 2021 March Time Table - Tamil

	திகதி	முற்பகல்		நேரம்	பிற்பகல்	நேரம்
1	2021 sceph Ot girland	日 Gungg rout     日 mess Ggg      日 本の日本の日本 新文の町日     日 新沙田の日     日 新沙田の山     日 野田の山     日 野田の山	oliumpprobash 1, 11	0830 - 1040		
2	5021 ជានាក់ទំ 02 Garabaaកនាំ	21 dissa Genfligt Backdurpt 22 gelij Genfligt Backdurpt	} ейстэрстаный Е, II	0830 - 1540	2) சிங்கள் கொழியும் இலக்கியழம் } விளந்தாள் III 23 தமிழ் கொழியும் இலக்கியழம் } விளந்தாள் III	1900 - 1900
3	neijė as ugai	3) вариотда	elengerer II	0830 - 1540	33 supergy derrigine 1	1300 - 1400
1	2021 121() iž 04 18kumpek	II apido Gorp	) — фенфаліі II фенфаліі II	0630 - 0830 0345 - 1M5		
5	SIGN seeps 05 General	80 χεικώ Cgr. (και μο Cgr.)(χει καθε 2 αθεστειρό α αποβ Ορτβηκί καθε 60 χραθιστους Ορτβηκί καθε 81 χραθιστους 81 αποκουτεροθειού 81 αποκουτεροθειού 82 αποκουτεροθειού 83 αποκουτεροβεί αποβροσιερό 84 αποκουτεροβεί αποβροσιεροβεί αποβροσιεροβεί (Αποκουτεροβεί αποβροσιεροθεί αποβροσιεροβεί (Αποκουτεροβεί (Αποκουτεροβεί αποβροσιεροβεί (Αποκουτεροβεί (Αποκουτε	ggeli dhempigarsissa 1, 11 ph ph	0830 - 1140		
6	S021 segé os refi	34 oligigrams	dengant II	0830 - 1940	34 ellejagamo dienggon t	1300 -1400
7	2021 மார்ச் 08 நில்கள்	Of meetings	danggan 1	0830 - 1030	No mendgali almendana U	1300 - 1610
8	5021 1000 09 Gerkharnii	4) என்றம் (கிரைந்தோம்) d) என்றம் (கொரைந்தோம்) d2 என்றம் (கிறா.கம்) d4 நடமம் (கிறா. d5 நடமம் (மறும்)	- elergentsin I, II	0830 - 1140	dő Brokélu puli apádnok 47 Brokélu puli Minemb 48 Brokélu puli pály 49 Brokélu puli sept 50 pr. app aprádugo (felaszó) 51 pr. app aprádugo (pály) 12 pr. app aprádugo (pály)	1300 - 1810
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<b>3</b>	2021 cents 19 speck	ii) confloyed accepting accepting to pay floring accepting accept	derstand L. II	0630 - THO		

# General Certificate of Education (Ordinary Level) Examination - 2020 2021 March Time Table - English

DATE	MORNING	TIME	TABLE	AFTERNOON	TIM
01" Moseb 2021 Mosday	11 Buddhism 12 Salvaneri 14 Carbohirius 15 Christianity 16 Islam	Paper I. II			
02 <sup>k0</sup> Misch 3021 Tuesday	21 Soriali Linguage & Literature 32 Tarsti Language & Literature	Propert, II	0830 - 1140	21 Sinhale Language & Laterature Paper III	1300+
03 <sup>rd</sup> Mosch 2021 Wednesday	33 History	Paper II	0830 - 1140	33 History Paper I	1200 -
04 <sup>th</sup> March 2023 Thirisday	31 English	} Paper II	0830 - 0950 0945 - 1145		
03 <sup>th</sup> Musch 2021 Freday	30 Information & Communication Technology  81 Assiculture & Food Technology 82 Aquatic Boerscoress Technology 84 Arts & Crafts 85 House Ecotomics 86 Health & Physical Education 87 Communication & Media Studies 88 Design & Construction Technology 99 Design & Mechanical Technology 99 Design & Mechanical Technology 99 Design & Mechanical Technology 90 Design, Electrical & Flectoric Technology 90 Electrosic Writing & Shorthand (Southal) 93 Electrosic Writing & Shorthand (Terrill)	( D. 100)	0830 - 1140		
06 <sup>th</sup> March 2021 Saturday	34 Science	Paper II	0830 - 1140	34 Science Paper1	1300 +
08 <sup>th</sup> March 2021 Monday	32 Mathematics	Papar I	0830 - 1038	32 Mathematics Paper II	1300 -
09 <sup>th</sup> Misch 3021 Tuesday	40 Music (Oriental) 41 Music (Western) 42 Music (Carante) 44 Dancing (Oriental) 45 Dancing (Blacotta)	Paper I, II Paper II Paper III	0830 - 1140 0830 - 0930 0945 - 1145	Appreciation of English Library Texts.     Appreciation of Sinhala Library Texts.     Appreciation of Tamit Library Texts.     Appreciation of Tamit Library Texts.     Appreciation of Arabic Library Texts.     Duma & Theore (Sinhala)     Duma & Theore (Sinhala)     Duma & Theore (Inglish)     Paper II	1300 -
10 <sup>th</sup> March 2021 Wodnesday	60 Burness & Accounting Studies 61 Georgaphy 62 Civic Education 63 Entrepreneurship Studies 64 Second Larguage (Studies) 65 Second Larguage (Tamil) 66 Pal 67 Sandori 68 Fouch 69 Geomat 70 Hinds 71 Japanese 72 Audie 73 Korem	Paper I, II	0830 - 1140		

## Annex I

# **Education District – Regional Collecting Centres 2021 (RCC)**

Ref	Educational Division	Regional Collecting Center	No. of Co-od Centres
			From- to
01.	Colombo	Western Provincial Education Office - Colombo 07	1 - 16
02.	Homagama	Zonal Education Office - Homagama	17 - 27
03.	Gampaha	Yasodaradevi Balika M.V., Gampaha	28 - 44
04.	Minuwangoda	Nalanda Balika M.M.V., Minuwangoda	45 - 56
05.	Kalutara	Zonal Education Office - Kalutara	57 - 73
06.	Galle	Vidyaloka M.V., Galle	74 - 96
07.	Matara	Zonal Education Office - Matara	97 - 119
08.	Tangalle	Zonal Education Office - Tangalle	120 - 132
09.	Ratnapura	Sumana Balika M.V Ratnapura	133 - 162
10.	Kegalle	Zonal Education Office - Kegalle	163 - 187
11.	Kurunegala	Maliyadeva Balika M.V., Kurunegala	188 - 201
12.	Nikaweratiya	Zonal Education Office - Nikaweratiya	202 - 228
13.	Kuliyapitiya	Zonal Education Office - Kuliyapitiya	229 - 240
14.	Chilaw	Zonal Education Office - Chilaw	241 - 247
15.	Puttalam	Zonal Education Office - Puttalam	248 - 262
16.	Anuradhapura	St. Joseph M.V., Anuradhapura	263 - 291
17.	Polonnaruwa	Zonal Education Office - Polonnaruwa	292 - 304
18.	Matale	Zonal Education Office - Matale	305 - 319
19.	Kandy I	Swarnamali Balika M.V., Kandy	320 - 331
20.	Kandy II	Swarnamali Balika M.V., Kandy	332 - 349
21.	Nuwara - Eliya	Zonal Education Office - Nuwara - Eliya	350 - 370
22.	Badulla	Vishaka Girl's High School, Badulla	371 - 396
23.	Monaragala	Zonal Education Office - Monaragala	397 - 412
24.	Ampara	Zonal Education Office -Ampara	413 - 423
25.	Kalmunai	Zonal Education Office - Akkaraipattu	424 - 434
26.	Batticaloa	St.Cecilia's Girls College - Batticaloa.	435 - 448
27.	Trincomalee	Vigneshwara Maha Vidyalaya - Trincomalee.	449 - 465
28.	Vavuniya	Zonal Education Office - Vavuniya South	466 - 479
29.	Mannar	Zonal Education Office - Mannar	480 - 497
30.	Mullaitivu	Zonal Education Office -Mullaitivu	498 - 508
31.	Kilinochchi	Zonal Education Office -Kilinochchi	509 - 518
32.	Jaffna(Zone I)	(1) Vembady Girls' High School, Jaffna	519 - 530
33.	Jaffna(Zone II)	(2) Computer Resource Centre (Z.E.O.Valikamam)	531 - 542

# **District Disaster Management Contact Details**

Ref	District	Name	Contact Details
1	Ampara	Mr. M.A.C.M Riyas	0773957883 / 0632222218 / F-0632222218
2	Anuradhapura	Mr. K.A.D.K.S.D Bandara	0773957881 / 0252234817
3	Badulla	Mr. E.M.L.U Kumara	0773957880 / 0552224751
4	Batticaloa	Mr. A.S.M Ziyath	0773957885 / 0652227701
5	Colombo	Wing Comm. T.M.Gunarathna	0773957870 / 0112434028 / F -0112670079
6	Galle	Lt.Col IG Wickramasinghe	0773957873 / 0912227315
7	Gampaha	Mr. A.M.A.N Chandrasiri	0773957871 / 0332234671
8	Hambantota	Wg cdr PSW Molligoda	0773957875 / 0472256463 / F-0472256040
9	Jaffna	Mr. N Sooriyarajah	0773957894 / 0212221676
10	Kalutara	Lt. Col. KKASR kannengara	0773957872 / 0342222912
11	Kandy	Mr. I.A.K Ranaweera	0773957878 / 0812202697
12	Kegalle	Mr. H.M.A.C Bandara	0773957876 / 0352222603 / F-0352230452
13	Kilinochchi	Mr. S. Kokularajah	0772320528 / 0212285330
14	Kurunegala	Mr. Anura Viraj Dissanayake	0773957887 / 0372221709
15	Mannar	Mr. K Thileepan	0772320529 / 0232250133
16	Matale	Mr. Chaminda Amaraweera	0773957890 / 0662230926 / F-0662226542
17	Matara	Lt.col ABGR Mendis	0773957874 / 0412234134
18	Monaragala	Mr. A.H Ravindra Kumara	0773957889 / 0552276867 / F-0552276234
19	Mulaitivu	Mr. Ravi sangarappilai	0773957886 / 0212290054
20	Nuwara Eliya	Mr. A.M.R.N.K Alahakoon	0773957879 / 0522222113
21	Polonnaruwa	Mr. P.K.U.S.K Nanayakkara	0773957882 / 0272226676 / F-0272222233
22	Puttlam	Wing Comm. P.P.Dissanayake	0773957888 / 0322265756
23	Ratnapura	Mr. S.H.M. Manjula	0773957877 / 0452222991 / F-0452222140
24	Trincomalee	Mr. K Sugunathas	0773957884 / 0262224711
25	Vavuniya	Mr. S Inbarajan	0773957892 / 0242225553

# **Emergency Contact List Emergency Services Contact Details**

Ref	Authority	Hotline Number
1	Office of Chief of Defense Staff	0112674503 / 0112674506 / 0112674505
2	Army HQ	0112432682 – 5/0766907749
3	Navy HQ	0117190000 / 0117192250/0112445368
4	Air Force HQ	0112441044 / 0112495495/0112342576
5	Irrigation Department	0112581162
6	Met Department	0112694846
7	NDRSC	0112665258
8	Health Department	0112694033 / 0112675011 0112675449 / 0112693493
9	Police HQ	0112421111
10	Ministry of Mass Media	0112513459 / 0112513460 0112512321 / 0112513498
11	Petroleum Resources	0112564969 / 0112370033 / 0112370032
12	Telecommunication Regulatory Commission	0112689345 / 1900
13	Ministry of Power & Energy	0112574922
14	Road Development	0112046200 / 1968
15	NBRO	0112588946 / 0112501834 / 0112500354 / 0112503826
16	Transport Board	0112581120
17	Private Bus Services	0716550000
18	SL Telecom	0112021000 / 1212
19	Ministry of Defence	0112441146 / 0113668031 / 118
20	Operation Commander Colombo (SL ARMY)	114
21	Disaster Management Center (DMC) Call Center	117
22	Sri Lanka Police Department	119 /118
23	Fire Brigade	110
24	National Water Supply & Drainage Board	1939
25	Suwasariya Ambulance	1990
26	Ceylon Electricity Board	1987

27	Lanka Electricity Company (LECO)	1910
28	Road Development Authority	1968
29	Expressway Emergency Hotline	1969
30	Ministry of Child Development & Women's Affairs (Child helpline)	1929
31	Sri Lanka Air Force (Emergency Service)	116
32	National Safety	118
33	Power & Energy	1901
34	Public Administration & Home Affairs	1905
35	Department of Examination	1911
36	Tourism Complaints	1912
37	Ministry of Higher Education	1918
38	Government Information Center	1919
39	Agricultural Development	1922
40	SL Police (CID)	1933
41	National Transport Commission	1955
42	National Hospital	1959

# **District Secretariat Contact Details**

Ref	District	Contact Number
01	Jaffna	021222235
02	Kilinochchi	0710201912 / 0212283965 / 0212283945 / 0212283966
03	Mulativu	0212290035/0712666871
04	Mannar	023222235 / 0768021398
05	Vavunia	024222235 / 0776329705 / 0710361215
06	Anuradhapura	025222235 / 0252235479
07	Polonnaruwa	027222235 / 0714500929/0714178394
08	Trincomalee	0262225941 / 0777589871 / 0262222235
09	Batticaloa	0652224445
10	Ampara	0632222206 / 0777909949 / 0632222130
11	Kurunegala	037222238/0372222235
12	Puttalam	0322265358/0322265235
13	Kegalle	0352222235 / 0773630293
14	Rathnapura	0452222237 / 0714423760 / 0452222235
15	Matale	0662222233 /0662222236/0714070263
16	Kandy	0812222235 / 0779314195
17	Nuwaraeliya	052222232/35
18	Gampaha	0332222050 / 0773273507 / 0332222235
19	Colombo	0112347529 / 0779184910 / 0112369134/0112369139
20	Kaluthara	0342222235 / 0716814813
21	Badulla	0552222510
22	Monaragala	0552276235 / 0714401860 / 0552276234
23	Galle	0912234491 / 0776864397 / 0912222233
24	Mathara	0412222245 / 0412222235/0776864393
25	Hambanthota	0472256236 / 0472256235 / 0718050660 / 0472256285

#### **Annex M**

# **Provincial Education Directors' Contact Details**

Ref	Province	Name of the Provincial Director of Education	Contact Number
01.	Western Province	Mr. P. Srilal Nonis	M-0713213076
02.	Southern Province	Mr. Nimal Dissanayaka	M-0718182580
03.	Sabaragamuwa Province	Mr. S. Kuruppuarachchi	M-0718132915
04.	North Western Province	Mr. A.S.K. Jayalath	M-0714461733
05.	North Central Province	Ms. E.M.N.W Ekanayake	M-0713327181
06.	Central Province	Mr. E.P.T.K. Ekanayake	M-0714054211
07.	Uva Province	Mr. D. M. Rathnayake	M-0702240560
08.	Northern Province	Mr. S. Uthayakumar	M-0778759625
09.	Eastern Province	Mr. S Nizam	M-0773081126

# **Zonal Education Directors' Contact Details**

North Central Province   Nuwara Eliya   Nuwara Eliya   Nuwara Eliya   Nuradhapura   Mr. P. Shridharan   M-07180   Malapane   Mr. P. Shridharan   M-07181   Malapane   Mr. P. Shridharan   M-07181   Malapane   Mr. P. Shridharan   M-07182   Malapane   Mr. Sh. S. Achchuduwage   M-07182   Metridiplewa   Mr. Sh. S. Achchuduwage   M-07182   Metridiplewa   Mr. Sh. Sh. Sh. Achchuduwage   M-07182   Metridiplewa   Mr. Sh. Sh. Sh. P. Rathnasekara   M-07183   Metridiplewa   Mr. Sh. Sh. P. Rathnasekara   M-07183   Metridiplewa   Mr. Sh. Sh. P. Rathnasekara   M-07181   Metridiplewa   Mr. Sh. Sh. P. Rathnasekara   M-07181   Metridiplewa   Mr. Sh. Sh. P. Rathnasekara   M-070181   Metridiplewa   Mr. Sh. Sh. Rathnasekara   M-07181   Metridiplewa   Mr. Sh. Sh. Rathnasekara   M	
Mategama	72755
Teldeniya	
North Central Province	75620
Central	.05154
Denuwara   Mr. W.M.C. Weerakoon   M-07164	25930
Central   Province	
Central   Province   Matale   Galewela   Mr. T.N. Hettiarachchi   M-07182   Naula   Mr. P.G.M. Wanasinghe   M-07125   Wilgamuwa   Ms. Ayesha   M-07131   M-07181   M-07182   M-07131   M-07182   M-07131   M-07182   M-07131   M-07182   M-07131   M-07182   M-07131   M-07182   M-07182   M-07183   M	15313
Naula	
10	500010
Hanguranketha   Mr. Sarath   M-07180	
Nuwara Eliya	
Nuwara Eliya	
Hatton	
Malapane	34614
16	
Thabuththegama	
North Central   Province   Polonnaruwa   Kekirawa   Mr. S. Bandara   M-07673	
North Central   Province   Galenbidunuwewa   Mr. S.N.S. Achchuduwage   M-07158	
Province   Kebithigollewa   Mrs. D.M.K. Ariyawansha   M-07181	
Polonnaruwa   Mr. H.M.V.M. Sanjeewani   M-07159	
Polonnaruwa   Hingurakgoda   Mrs. T.A.D.Y. Geethanjali   M-07025.   Dimbulagala   Mrs. W.M.L.C.K. Wasalamudali   M-07021.   Kurunegala   Mr. K.E.M.G.W Bandara   M-07027.   Ibbagamuwa   Mr. U.L Sirimewan Podinilame   M-07180.   Giriulla   Ms. N.H Premawathi   M-07182.   Kurunegala   Kuliyapitiya   Ms. R.A.S.P Rathnasekara   M-07181.   Mahawa   Mr. W.M Aruna Shantha   M-07763.   Nikaweratiya   Ms. R.A.S.P. Rathnasekara   M-07181.   Acting   Mr. S.M.A.M Saddamangala   M-07180.   Acting   Mr. W.P.S.K Wijesinghe	
Dimbulagala Mrs. W.M.L.C.K. Wasalamudali M-07021  Kurunegala Mr. K.E.M.G.W Bandara M-07027  Ibbagamuwa Mr. U.L Sirimewan Podinilame M-07180  Giriulla Ms. N.H Premawathi M-07181  Mahawa Mr. W.M Aruna Shantha M-07181  Ms. R.A.S.P. Rathnasekara M-07181  Acting)  Puttlam Mr. S.M.A.M Saddamangala M-07180  Puttlam Mr. W.P.S.K Wijesinghe M-07180  Trincomalee North Mr. S. Sritharan M-07737  Trincomalee North Mr. J.M.R. Maithreepala M-07107  Kinniya Mrs. Z.M.M. Naleem M-07743	
Kurunegala   Mr. K.E.M.G.W Bandara   M-07027/20   Mr. U.L Sirimewan Podinilame   M-07180/20   Mr. R.A.S.P Rathnasekara   M-07181/20   Mr. W.M Aruna Shantha   M-07763/20   Mr. W.M Aruna Shantha   M-07180/20   Mr. S.M.A.M Saddamangala   M-07180/20   Mr. S.M.A.M Saddamangala   M-07180/20   Mr. U.L Sirimewan Podinilame   M-07763/20   Mr. U.L Sirimewan Podinilame   M-07181/20   Mr. U.L Sirimewan Podinilame   M-07181/20   Mr. V.M. Aruna Shantha   M-07181/20   Mr. V.M. Aruna Shantha   M-07181/20   Mr. V.M. Aruna Shantha   M-07181/20   Mr. S.M.A.M Saddamangala   M-07180/20   Mr. U.L Sirimewan Podinilame   M-07181/20   Mr. V.M. Aruna Shantha   M-07181/20   Mr. V.M. Aruna Shantha   M-07181/20   Mr. V.M. Aruna Shantha   M-07181/20   Mr. S.M. A.M. Saddamangala   M-07180/20   Mr. V.M. S.K. Wijesinghe   M-07180/20   Mr. V.M. S. Sritharan   M-07737/20   Mr. V.M. S. Sritharan   M-07737/20   Mr. V.M. N. Maithreepala   M-07107/20   Mr. V.M. N. Maithreepala   M-07107/20   Mr. V.M. N. Maithreepala   M-07107/20   Mr. V.M. N. N. N. N. N. N. N. N. N. M.	
Secondaria   Sec	
Comparison of the comparison	
North Western Province   Kurunegala   Kuliyapitiya   Ms. R.A.S.P Rathnasekara   M-07181	
North Western Province  Mahawa Mr. W.M Aruna Shantha M-07763.  Ms. R.A.S.P. Rathnasekara (Acting) M-07181.  Morth Western Province  Nikaweratiya Ms. R.A.S.P. Rathnasekara (Acting) M-07181.  Morth Western Province  Nikaweratiya Ms. R.A.S.P. Rathnasekara M-07181.  Morth Western Province  Nikaweratiya Ms. R.A.S.P. Rathnasekara M-07181.  Morth Western Province  Nikaweratiya Mr. S.M.A.M Saddamangala M-07180.  Puttlam Mr. W.P.S.K Wijesinghe M-07180.  Trincomalee Mr. S. Sritharan M-07737.  Trincomalee North Mr. J.M.R. Maithreepala M-07107.  Kinniya Mrs. Z.M.M. Naleem M-07743.	
Nikaweratiya   Ms. R.A.S.P. Rathnasekara (Acting)   M-07181	
ChillawMr. S.M.A.M SaddamangalaM-0718031PuttlamMr. W.P.S.K WijesingheM-0718032TrincomaleeMr. S. SritharanM-0773733Trincomalee NorthMr. J.M.R. MaithreepalaM-0710734TrincomaleeKinniyaMrs. Z.M.M. NaleemM-07743	
31PuttlamMr. W.P.S.K WijesingheM-0718032TrincomaleeMr. S. SritharanM-0773733Trincomalee NorthMr. J.M.R. MaithreepalaM-0710734TrincomaleeKinniyaMrs. Z.M.M. NaleemM-07743	47179
32TrincomaleeMr. S. SritharanM-0773733Trincomalee NorthMr. J.M.R. MaithreepalaM-0710734TrincomaleeKinniyaMrs. Z.M.M. NaleemM-07743	75147
Trincomalee North Mr. J.M.R. Maithreepala M-071070  Kinniya Mrs. Z.M.M. Naleem M-07743.	
Trincomalee Kinniya Mrs. Z.M.M. Naleem M-07743.	
35   Kantale   Mr. E.G.P.I. Dharmathilaka   M-07144	88932
36 Muthur Mr. A.L.M. Cassim M-07774	
37 Batticaloa Mr. S. Kulendrakumar M-07799	
38 Batticaloa West Mr. S. Sritharan M-07737	
39 Batticaloa Batticaloa Central Mr. S.M.M.S. Umar Moulana M-07734	
AO Eastern Kalkudah Mr. T. Ravi M-07778	
Province Paddiruppu Mrs. N. Pullenayagam M-07784	
42 Akkaraipattu Mr. A.L. Mohamed Cassim M-07774	
43 Kalmunai Mr. S Puwanendran M-07734	
Thirukkovil Mr. Y. Jeyachandran M-07550	
45 Ampara Sammanthurai Mr. M.S. Sahathul Najeem M-07720	
46 Mahaoya Ms. S.R Hasanthi M-07144	
47 Ampara Mr. Wimalasena Maddumaarachchi M-07182	
48 Dehiattakandiya Mr. S. Rajapaksha M-07790	

49			Jaffna	Mr. S.Santhiraraja	M-0777173634
50			Valikamam	Mr. S.Suntharasivam	M-0776668023
51		Jaffna	Vadamarachchi	Mr. Y.Raveendran	M-0777222280
52		Janna	Thenmarachchi	Mr. T.Kirubakaran	M-0718422397
53			Island	Mr. P.Ravichandran	M-0771233173
54	Northern	Kilinochci	Kilinochchi	Mr. C.Kamalarajan	M-0775449029
55	Province		Mullaitivu	Mrs. U.Puvanaraja	M-0775286991
56		Mullaitivu	Thunukkai	Mrs. M.Mukunthan	M-0776401191
57			Mannar	Mr. K.Bratley Jenart	M-0771489954
58		Mannar	Madhu	Mr. K.Sathiyapalan	M-0771489954
59			Vavuniya North	Mrs. A.Surendran	M-0772831919
60		Vavuniya	Vavuniya South	Mr. M.Rathakrishnan	M-0773653822
61			Badulla	Mr. Sarath Ranasinghe	M-0713772087
62			Bandarawela	Mr. R.M.Ariyadasa	M-0714498722
63		Badulla	Mahiyanganaya	Mr. D.M.Premarathna	M-0725366418
64			Passara	Mr. J.M. Senadeera	M-0714421124
65	Llua Dravinas		Welimada	Mr. A.H.R. Amaradasa	M- 0719993045
66	Uva Province		Monaragala	Ms. W.M.Sunanda Kumari	M-0767200508
67			Bibila	Mr. K.J.S.Wijeyathilaka	M-0718141764
68		Monaragala	Wellawaya	Mr. M.A.Rathnasiri	M-0718044922
69			Viyaluwa	Mr. H.M.Dhammika Herath	M-0713451010
70			Thanamalwila	Mr. H.M Buddhika Karunadasa	M-0719535397
71			Ratnapura	Mrs. D.A.S.S. Wijesinghe	M- 0718240733
72		Ratnapura	Balangoda	Mr. P.G. Ariyapala	M- 0718651522
73	Sabaragamuwa	Каптарита	Nivitigala	Ms. A.S. Saparamadu	M-0718018168
74	Province		Embilipitiya	Mr. C.R. Matharachchi	M-0718027590
75	110111100	Kegalle	Dehiowita	Ms. M.A.P Priyadarshani	M-0719129835
76			Kegalle	Mr. N.A.D.R. Hemantha	M- 0717707272
77			Mawanella	Mrs. P.G.R.S.M. Welagedara	M- 0714407734
78			Galle	Mrs. S.P. Chandrawathi	M-0716893412
79		Galle	Elpitiya	Ms. P.V.A.A. Damayanthi	M-0718187067
80			Ambalangoda	Mrs. Geethani Wijegunasinghe	M-0718674045
81			Udugama	Mr. N.P.A. Abayasiri Piyasoma	M-0714423714
82			Morawaka (Deniyaya)	Mrs. H.Y.D. Priyadarshani	M-0719005685
83	Southern		Matara	Mr. O.D Mudalige	M-0718107913
84	Province	Matara	Akuressa	Ms. Nalini Jayamini	M-0715301055
85			Mulatiyana (Hakmana)	Mr. S.A Bamunusinha	M-0778195636
86		Hambantota	Walasmulla	Mr. C.U. Weerasekara	M-0719776778
87			Tangalle	Mr. Harsha V. T. Senadheera	M-0718581591
88			Hambantota	Mrs. A.G. Samanthi	M-0714467051
89			Homagama	Mr. P.D. Weerasuriya	M-0767735027
90	Western Province	Colombo	Sri Jayawardanepura	Ms. H.W.N.K. Ekanayake	M-0719996399
91			Piliyandala	Ms. P.K.D.U. Gunasekara	M-0714446979
92			Colombo	Mr. P.N. Silva	M-0718496981
93			Gampaha	Mr. S.K. Mallawaarachchi	M-0713490919
94			Minuwangoda	Mr. A.W.R Perera	M-0714476855
95			Negombo	Mr. B.C.P. Fernando	M-0718102227
96			Kelaniya	Ms. I. Paranagama	M-0718046563
97			Horana	Mr. D.M.D. Dissanayake	M-0718005408
98			Kalutara	Ms. O.M.V.P. Mudalige	M-0777159745
99			Matugama	Mr. D.M.L.P. Dissanayake	M-0712354382





ම් ලංකා විභාග දෙපාර්තමේන්තුව ජාතික අශායිම් හා පරික්ෂක සේවාව Department of Examinations, Sri Lanka National Evaluation and Testing Service





